

I. PROCEDURES

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| A. Call to Order | Chairwoman Amy Frederickson called the meeting to order at 6:37 p.m. |
| B. Roll Call | Commissioners Frederickson, Cole, Cowen, and McDowell were present. Commissioner McCarthy came in at 7:07. Present from staff: Carolyn Smith, City Clerk. A quorum was present. |
| C. Adopt Agenda | Commissioner McDowell moved to adopt the agenda. Commissioner Cowen seconded. Motion carried. |
| D. Approval of minutes of April 10 & 18th, 2007. | Commissioner McDowell moved to approve the minutes of April 10 & 18th, 2007 as presented. Commissioner Cowen seconded. Motion carried. |

II. WORKSESSION

Commissioner Cowen said that now everyone has the "Mainstreet Downtown Design Guidelines" book and the DOI books are ordered the commissioners should reference the books before each meeting to know the requirements for each project on the agenda. He said it is a great help getting the packets at least a week in advance. Commissioner McDowell said everyone should try to look at the building in question before the meetings. Everyone should commit to spend the necessary time to prepare for each meeting.

III. AGENDA ITEMS

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| A. Regretful acceptance of the resignation of Commissioner Cole and expression of gratitude for her service. | Item "A" was moved to the end of the agenda so a quorum was maintained. |
| B. Discussion and decision regarding the request for a sidewalk bench outside Gracies Clothing & More: Karen Schramm | Commissioner McDowell moved to approve the request for a bench outside Gracies. Commissioner Cowen seconded. Motion carried. |
| C. Discussion and decision regarding the request for approval of the sign for Grand Canyon Discount Store: Sandy Short | Commissioner McCarthy recused due to a conflict of interest.

Sandy said the Masons had signed off and showed a color picture of the sign. Commissioner Cowen asked if it would be lighted – she may have down facing spotlights. Commissioner Frederickson asked if it was |

made of wood – yes. The Perkins Furniture sign will stay; the Masons may cover it over.

Commissioner McDowell moved to approve the sign as long as it is not florescent paint. Commissioner Cowen seconded. Motion carried.

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| D. Discussion and decision regarding the request for approval of the sign for the Cafe at the Grand Canyon Hotel: Amy Frederickson | Commissioner Frederickson recused due to a conflict of interest. |
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Kelly Crowder presented the project. She said the sign is made of redwood with raised letters and showed paint chips of the colors. (earth tones) It will hang above the door in a “V” shape with a small trike on top. It will be at the back of the Grand Canyon Hotel off 2nd St.

Commissioner McCarthy moved to approve the sign request. Commissioner McDowell seconded. Motion carried.

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| E. Discussion and decision regarding the request for a sign permit for Pancho McGillicuddy's: John Kennelly | Commissioner Cowen recused due to a conflict of interest. |
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John said the sign will be above the awning above the front door. It's neon in a plastic case, but you don't see the plastic frame which is just for safety. It's bolted to the building but not permanent and can be removed.

Commissioner McCarthy moved to approve the request for a sign. Councilman McDowell seconded. Motion carried.

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| F. Discussion and decision regarding the color scheme for 107 S. 3 rd : John Peasley | John showed paint chips and said the outside will match the inside – log cabin brown with tan trim. |
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Commissioner Cowen moved to approve the colors. Commissioner McCarthy seconded. Motion carried.

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| G. Discussion and decision regarding the Jeep Tours sign: Bret Koohns | Bret said this tour is a combo of Grand Canyon Caverns and a trip to the bottom of the Canyon. He has jeeps here for trips to Jerome and local trips. He said if he puts the window signs on the inside they are harder to change. |
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Commissioner Frederickson said that if the signs are on the outside they exceed the allowed signage; you can have 1 projecting sign and 1 sign on the building per frontage. If the signs are inside they are not regulated.

Bret said since they are decals, they appear the same if inside or out but he will comply with the requirements. He asked if the signs were gaudy. Commissioner McCarthy said the front of the building looks too busy but he likes the look of the signs. Bret will change the front signs.

Commissioner McCarthy moved to approve the projecting sign with the rounded corners and the other signs inside the building. Commissioner McDowell seconded. Motion carried.

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| H. Discussion and decision regarding the regulation of murals. | Commissioner McDowell said she agrees with the proposed regulations, but doesn't want to set a size. We should take each case separately. |
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Commissioner Cowen said we need to have some rules before the issue comes in for a decision.

Commissioner McDowell moved to refer the item to staff to put forward a unified proposal. Commissioner Cowen seconded. Item tabled.

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| I. Discussion regarding the modification to Title 2 of the City Code: Carolyn Smith | Carolyn outlined the changes in the Code regarding Boards & Commissions and asked for comments. Commissioner McCarthy said his only objection is to the residency requirements and he feels that we should be able to take the most qualified person. Carolyn will take the comments to City Council. |
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| J. Discussion and decision regarding changing the time of the meetings. | Commissioner Frederickson said there has been some discussion about changing the meetings to mid-day. Commissioner Cowen said that may be hard for him to make the meetings. Commissioner McDowell moved to change the meetings to 1:00 p.m. on the second Tuesday of each month. Commissioner McCarthy seconded. Motion carried. |
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| K. Discussion regarding the Reuters Building. | Commissioner Cowen said since the City is moving forward with legal action the Commission should send notification to Council regarding the expectations for a replacement building. Carolyn will write a letter to Council for Commission review next month. |
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HISTORIC PRESERVATION COMMISSION REGULAR MEETING
ANNOTATED MINUTES **PAGE 4** **DATE: MAY 16, 2007**
AGENDA ITEM **ACTION**

- A. Regretful acceptance of the resignation of Commissioner Cole and expression of gratitude for her service.
- Commissioner Cole said due to health problems she was unable to continue on the Commission and she feels that we should have new ideas and new people. Commissioner Frederickson presented Commissioner Cole with a certificate of appreciation and said that she was welcome to come back to all the meetings as her history in town is invaluable. Commissioner Cowen said that her resignation would only be accepted if she went on a tour around town and gave an oral history of her memories.

IV. REPORTS AND INFORMATIONAL ITEMS

Main Street updates

NONE

Staff reports

Carolyn will put an ad in the paper for the vacant seat. She said the Commission has a negative balance and Commissioner Frederickson said we are not an income producing board, only regulatory and advisory. Carolyn gave an update regarding the "Imax" theater proposal to locate next to the Visitor's Center. They are aware that they have to come to the Commission regarding their plans.

V.. Adjourn

Commissioner McDowell moved to adjourn. Commissioner Cowen seconded. Meeting adjourned at 8:18 p.m.